



CONNECTICUT
LEGAL
RIGHTS
PROJECT, INC.

Paralegal

Do you want to use your paralegal skills to protect the legal rights of some of Connecticut's most marginalized residents? Do you want to fight discrimination in housing, education, and employment opportunities for people with mental health conditions?

If so, we hope you will consider joining our team at Connecticut Legal Rights Project.

The Connecticut Legal Rights Project has an immediate opening available for a paralegal with at least two years' experience. The geographical area of coverage for this position includes Hartford, northeast CT and Capitol Region Mental Health Center. The position requires travel statewide.

CLRP is a statewide non-profit organization which provides legal assistance to low income adults with mental health conditions on matters related to their treatment and civil rights. CLRP represents its clients in accordance with their expressed preferences. You will meet with clients in hospitals and the community, and provide support to attorneys litigating cases in state and federal court.

You will also participate in case analysis, litigation, decision-making, strategizing and be responsible for prioritizing your workload. You will conduct community education trainings, and outreach activities for clients, community groups, and advocates or other organizations. Your work will involve collaborating with persons in recovery as well as with community organizations to identify systemic issues and inform policymakers about client concerns.

Two years' experience in social security, advance directives, legal services and/or disability rights is preferred. Bilingual Spanish skills strongly preferred. Salary is commensurate with experience (\$42,000 for a paralegal with two years' relevant experience). Benefits include employer-paid health insurance, long/short term disability and life insurance. We also offer a flexible spending plan and a 403(b) pension plan with employer contributions. CLRP has thirteen paid holidays per year and a generous leave policy including paid sick, personal and vacation time.

CLRP is an equal opportunity employer that does not discriminate on the basis of race, age, religion, national origin, sexual orientation, marital status, or disability. People with disabilities are strongly encouraged to apply. Resume review and interviews to begin upon receipt. If you need accommodations during the application process, please contact: Rosemary Marino, Business/HR Manager, at rmarino@clrp.org.

E-mail resume to: resumes@clrp.org. In your cover letter, please include an explanation of the difference between advocacy and legal advice.

Connecticut Legal Rights Project, Inc. P.O. Box 351, Silver Street, Middletown, CT 06457 (860) 262-5030